

When you post a message on Tokyo Gig Guide, you will notice the 'Boardcode' box above the 'Message box.



BOLD, ITALIC, UNDERLINE, STRIKEOUT: Highlight the text you want to make bold/italicise/underline/strikeout, then click the appropriate icon.



SUBSCRIPT, SUPERSCRIPT TEXT: Highlight the text you want to use as a subscript or superscript, then click the appropriate icon.



FONT SIZE: Highlight the text you want to make smaller or larger, then click this icon. You can change the size to a number between 1 and 5. You can also use the font size dropdown box next to this icon to adjust font sizes. 1=Very Small, 2=Small, 3=Normal, 4=Big, 5=Very Big.



FONT COLOUR: Highlight the text you want to make a different colour, then click this icon. A colour chart will appear. Click the colour you want.



HIDE TEXT FROM GUESTS: This allows you to make parts of your message only visible to Tokyo Gig Guide members. Highlight the text you wish to hide, then click this icon.



BULLETED POINTS: Highlight the text you want to make into an unordered list, then click this icon.




NUMBERING: Highlight the text you want to make into a numbered list, then click this icon.




LIST: Highlight the text you want to make into a basic list, then click this icon.




ALIGN LEFT, CENTRE, RIGHT: Highlight the text you would like to align to the left, right or centre, and click the appropriate icon.

 QUOTE: If you would like to show that you are quoting from another message, highlight the quoted text and click this icon.

 CODE: If you would like to display code (eg HTML, PHP), highlight the code and click this icon.

 IMAGE LINK: To display an external image, click this icon. Further options will appear. Enter the URL of the image in the URL field and press INSERT. If you wish to make the image bigger or smaller, include the desired width in the SIZE field first. Please do not make images too large or they will not fit on the page.

 LINK: To insert a link, click this icon. Further options will appear. In the URL field, enter the URL (eg. <http://www.tokyogigguide.com>) and in the TEXT field, add the text that will appear as a link (eg. Tokyo Gig Guide). Then click INSERT.

 VIDEO: To insert video, click this icon and the video options will appear.

The easiest way is to just add the URL of the video in the URL field and hit INSERT. On YouTube, you can find the URL in the grey box on the right of the video. Just copy and paste it.

Another way is to choose the provider (YouTube, Google Video etc) from the drop down box. Then add the ID and click insert. The ID can be found in the video URL. For example, in a YouTube URL <http://www.youtube.com/watch?v=ABC123>, the ID is ABC123.

You can add the dimensions of the video in the Size, Width and Height fields if you want to make the video bigger or smaller.

ATTACH IMAGE: You can upload an image from your computer.

ATTACH FILE: You can upload a file (.txt, .zip etc) from your computer and attach it to your message.

For the moment, the Preview option is not working, so just click Submit.